

Committee: Merton and Sutton Joint Cemetery Board

Date: 17 February 2009

Agenda item: 4

Subject: Appointment of a Registrar

Lead officer: Clerk to the Board

Contact officer: colin.millar@merton.gov.uk

Recommendations:

- A. That Mark Robinson, Cemeteries Manager, London Borough of Merton is appointed as registrar to the Board with effect from 1 December 2008.
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1 PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1. To appoint a registrar

2 DETAILS

- 2.1. The previous registrar, Mike Smith, left Merton at the end of November 2008. Mark Robinson, Merton's cemeteries manager, has been carrying out the registrar's duties since 1 December 2008.

3 ALTERNATIVE OPTIONS

- 3.1. The Board can make any arrangements it sees fit to have the registrar's duties fulfilled.

4 CONSULTATION UNDERTAKEN OR PROPOSED

- 4.1. The Director of Environment and Regeneration of the London Borough of Merton has confirmed that Mark Robinson is carrying out these duties.

5 TIMETABLE

- 5.1. The appointment would be backdated to 1 December 2008 when Mark Robinson effectively took over the registrar's role.

6 FINANCIAL, RESOURCE AND PROPERTY IMPLICATIONS

- 6.1. The registrar's salary is part of the annual budget process. There are no additional financial or resource implications in making this appointment.

7 LEGAL AND STATUTORY IMPLICATIONS

- 7.1. There is no constitutional or legal requirement to appoint a registrar but the role is central to the functioning of the Board. If the Board does not appoint a registrar it will need to make other arrangements to have these duties carried out.

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